

**Estancia Basin Water Planning Committee
Minutes – Regular Meeting
November 16, 2006**

Summary Table:

Business Item	Action
Master Budget	Approved
Contract - Corbin Consulting, Inc	Approved
Appointment of Jimmy Corliss – Torrance County Ag Representative	Approved Recommendation to Torrance County
Rules of Conduct	Approved

Call to Order: The Estancia Basin Water Planning Committee (EBWPC) regular meeting was called to order at 9:15 a.m. by Rik Thompson, Chairman.

Committee Members Present:

Rik Thompson	Ryan Schwebach
John L. Jones	Gene Winn
Jim Rea	Dan McGregor
Randy Autrey	Bud Hagerman
Brian Greene	Tom Spindle

Staff:

Jim Corbin, Corbin Consulting Inc., Technical Advisor
Dierdre L. Tarr, Recorder

Guests Present:

Art Swenka, Chairman Estancia Basin Resource Association
Jeff Peterson, Office of the State Engineer

Approval of Agenda:

- John L. Jones asked to move the Approval of Scope of work – Update of Estancia Basin Regional Water Plan – Jim Corbin Contract from New Business to Financial Report. Ryan Schwebach moved to approve the agenda as amended. John L. Jones seconded the motion. Motion carried.

Approval/Amend Minutes:

- John L. Jones moved to approve the minutes as amended. Bud Hagerman seconded the motion. Motion carried.

Sandia Lab Progress Report:

- Dr. Chester J. Weiss, Principal Member of the Technical Staff Geophysics Department, Sandia National laboratories gave an update on the Geophysical Assessment of Geologic Controls on Groundwater Distribution, Recharge and Salinity in the Estancia Basin, East Central New Mexico. The activity summary for calendar year 2006 is as follows: **Project Goal:** To employ remote-sensing, geophysical methods for mapping the complex geologic structures giving rise to the spatial variability in groundwater availability and quality in the Estancia Basin. Direct and anecdotal evidence from ranchers and farmers in the region suggests the area is underlain by a complex hydrologic framework, strongly influenced by local geologic structures and sedimentary deposits. The PI is an expert in the use of electromagnetic imaging technologies for imaging such features. **Project Status:** The project is currently in the 2nd of 3 planned years. A rough breakdown of tasks and accomplishments is as follows: **Year 1 (2005):** 1) Create base map of Estancia Basin from aerial photo montage. (**Done**, Sandia Open report number SAND2005-3643 located on www.sandia.gov); 2) Prioritize areas in the basin based on landowner cooperation, geologic relevance and site access (**Done**). **Year -2 (2006):** 1) Finalize field campaign details – personnel, area, schedule. (**Done**); 2) Collect electromagnetic field data at selected sites. (**1/2 Done**); 3) Conduct preliminary quality control assessment of data. (**1/2 Done**); 4) Propose follow-on data collection and analysis for year – 3. (**to be done**); **Year – 3 (2007 – Proposed):** 1) Complete data collection. Fill in gaps from year – 2; 2) Analyze data to infer three-dimensional distribution of geologic targets; 3) Write-up summary report and recommendations for follow-on efforts. Dr. Weiss announced he will be leaving Sandia National Laboratories in August, 2007. He has accepted a professorship at Virginia Tech. He will be looking for students interested in Master's projects and thesis projects. The Estancia Basin project he is working on now would make an excellent project for these students. He has put in a request through New Mexico Small Business Assistance Program for 2007 funding to continue the assessment project for the Estancia Basin. Dr. Weiss was funding for approximately 25% of his requested funding level in 2006. Dr. Weiss explained he could do a good study of the Estancia Basin from Stanley to Willard for approximately \$150,000. This would allow him to bring students out for field work. Rik Thompson asked Dr. Weiss to send the Committee a proposal for this project. Dr. Weiss will work with Dan McGregor and Jim Rea to formalize a proposal for the work in the Estancia Basin. The EBWPC might be able to get some legislative funding for this effort.

Financial Report:

- Dee presented an invoice from Rik Thompson for travel in the amount of \$156.48. The travel included two trips to Santa Fe – one trip was to meet with State Representative Rhonda King and the second trip was to meet with Santa Fe County Commissioner, Mike Anaya. Randy Autrey moved to pay the invoice. John Jones seconded the motion. Motion carried. The balance after paying the invoice for the EBWPC is \$14,946.22.

- Dee presented a budget for the administrative functions of the EBWPC. She also presented a Master Budget fiscal year 2007 which included the legislative requests budget and the administrative budget. A copy is attached. John Jones moved to accept the Master Budget. Brian Greene seconded the motion. The Committee discussed the administrative support and technical support portion of the budget. Dan McGregor suggested when the agreement with Claunch-Pinto has expired the Committee advertise for administrative support. Motion carried.

- The Committee reviewed the scope of work and draft agreement with Corbin Consulting, Inc., James Corbin, President. The Committee added the wording "Draft' Update is for use in going to public meetings for public review and comments" to the scope of work. The Committee added the final draft update shall be completed by March 31, 2007. The contract will be from December 1, 2006 through December 31, 2007. John Jones moved to approve the draft agreement between the Estancia Basin Water Planning Committee, Torrance County and Corbin Consulting, Inc. Dan McGregor seconded the motion. Motion carried.

Correspondence:

- Dan McGregor reported a letter approving EBWPC as the point of contact with Water Texas from Bernalillo County to the Estancia Basin Water Planning Committee has been sent to the Bernalillo County Manager for signature. The EBWPC should be receiving this letter soon.

Chairman's Report:

- Rik Thompson met with State Representative Rhonda King concerning the EBWPC legislative requests for the 2007 Legislature. Rik Thompson and Ryan Schwebach met with Santa Fe County Commissioner Mike Anaya and Dr. Steven Wust, Director of the Santa Fe County Water Resource Department about administrative support for the EBWPC budget for FY2007. They also discussed Water Education. Commissioner Anaya would like for the EBWPC to submit a funding request for water education projects in southern Santa Fe County. Ryan Schwebach presented a draft proposal for handouts, website, water trailer presentations, ground water model presentations and educational materials. Randy Autrey explained the EBWPC had already ordered a lot of educational materials which will be paid for out of their 2005 legislative funding. He explained we should be asking for money to keep these materials in full supply. Dan McGregor moved to have John Jones work on a proposal for Santa Fe County with help from everyone else including the Edgewood and East Torrance SWCDs. Ryan Schwebach seconded the motion. Motion carried. Bud Hagerman would like see credit given to EBWPC as well as Santa Fe County.

Staff Report:

Unfinished Business:

Discussion of Review of Draft Estancia Basin Regional Water Plan

Update: Dan McGregor met with Jim Corbin concerning the written comments to the draft update of the regional water plan.

Monitoring Station – Dan McGregor reported they have two monitoring stations. They are starting the clean up work on the Rita Loy Simmons well. It is now an official Bernalillo County well. The State Engineer's office is working on the information for the well that is on land belonging to the State Land Office.

Replacement for Torrance County Ag Position – The three names presented for this position are: Jimmy Corliss, Jace Alderson and Alton Adams. The EBWPC discussed the qualifications of all three people. The EBWPC selected Jimmy Corliss to recommend to the Torrance County Commission for the Torrance County Ag Position. Rik Thompson asked Dee to write a letter to Jace Alderson and Alton Adams thanking them for their interest and asking them to attend any of the EBWPC meetings they can.

Status on ISC Ad Hoc Committee – John Jones gave a report on the progress of this committee. The Ad Hoc Committee is made up of a representative of each of the sixteen regions in the state. The representation of this committee is very wide. The Committee is trying to provide assistance to the Office of the State Engineer to help provide criteria in water rights applications to define public welfare, conservation and impairment. There are two schools of thought is John's analysis: 1) a set of guidelines that will make it impossible to move anything; 2) a set of good guidelines without particular emphasis on any particular aspects. Those criteria include taking into account extracts from regional water plans (what does the plan say about water use and water transfers – where is the region heading?); inter basin transfers. The bottom line is the water belongs to the people of the state not to a basin or a region; it is a property right. John will continue to attend the meetings to represent the EBWPC.

ACTION ITEMS:

Name of Person	Action Item	Completion Date
Bud Hagerman and Dee Tarr	Compose a list of funding that has come to the Estancia Basin since the Regional Water Plan was approved	
John Jones	Water Education Proposal to Santa Fe County for water education in the Southern Santa Fe County schools	
Doug Sayre	Getting the EBWPC on the Santa Fe County Commission Agenda	
Rik Thompson	Meeting with State Representative Rhonda King concerning funding	
Dee Tarr	Letters to Jace Alderson and Alton Adams	
EBWPC	Look at Draft Scope of Work for finalization of Regional Water Plan	

	Update	
Ryan Schwebach	Contact Lucy Moore to facilitate the Public Meetings	
Dan McGregor	Will check with Bernalillo County – a facilitator for the Public meetings	
Rik Thompson	Ask the Torrance County Attorney concerning the EBWPC complying with the Open Meeting Act; Rik will ask the County Attorney to give us something in writing.	
Doug Sayre	DONUTS	12/14/06

New Business:

Draft Revised Rules of Conduct – The EBWPC discussed the “draft” revised rules of conduct. The following changes were made: First Paragraph: take out the word “be”, so the sentence reads: These Rules of Conduct are adopted pursuant to the Memorandum of Understanding For Coordinated Water Resource Planning in the Estancia Basin, Section 3. In Section 1 – Committee Meetings – Item B first sentence: delete – regular; add – in regular circulation, so the sentence reads: Written or printed notice stating the place, day, and hour of all meeting dates shall be provided to all committee members and shall be published in newspapers in regular circulation serving the Basin. In Section 1 – Committee Meetings – Item B last sentence: delete – The Committee is subject to the Open Meetings Act. Section 1 – Item D – last sentence: delete – the meeting shall be adjourned or; meeting; so the sentence reads: If less than a majority of members are present, they may reconvene as a subcommittee. Section 2 – Officers – Item A second sentence: delete second vice-chairman; change vice chairman to vice chairmen (as needed); change establish to established, so the sentence reads: The Committee shall elect a chairman, vice chairmen (as needed) and a secretary. Section 3 of the Memorandum of Understanding provides the responsibilities of the Committee and dues for the following offices are established. Section 2 – Officers Sub-Item 2 – first line: change vice-chairman to vice-chairmen (s); Duties a-d are combined under Duties of Vice Chairmen(s). Section 3 – Meeting Procedures – Change the first sentence to read: Meetings will be held to accomplish the business of the Committee and conducted to encourage participation of the public. Section 3 – Meeting Procedures – Item C: delete “A time limit may be set by the Chairman”. John Jones moved to adopt the revised Rules of Conduct. Tom Spindle seconded the motion. Motion carried.

Additional Reports:

Meetings Attended:

Public Comment:

Next Meeting:

- The EBWPC discussed the December meeting date. Dan McGregor moved to move the regular meeting from December 21 to December 14, 2006. John Jones seconded the motion. Motion carried.

- The next meeting of the Estancia Basin Water Planning Committee will be held on Thursday, December 14, 2006 at 9:00 a.m. in the Torrance County Commission Room, Estancia, New Mexico.

Adjourn:

- There being no further business to come before the Committee, John Jones moved to adjourn. Bud Hagerman seconded the motion. Motion carried. The meeting adjourned at 12:10 p.m.

/s/
Rik Thompson, Chairman

/s/
John L. Jones, Secretary