

**Estancia Basin Water Planning Committee
Minutes – Regular Meeting
March 16, 2006**

Call to Order: The Estancia Basin Water Planning Committee (EBWPC) regular meeting was called to order at 9:15 a.m. by Rik Thompson, Chairman

Committee Members Present:

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|-----------------|----------------|
| Rik Thompson | Ryan Schwebach |
| Charles Hodgkin | Doug Sayre |
| Dan McGregor | Bud Hagerman |
| Tom Spindle | Randy Autrey |

Staff:

Jim Corbin, Executive Director, EBWPC
Melissa Kayser, Recorder

Guests Present:

Art Swenka, Chairman Estancia Basin Resource Association
Nat Holzer

Approval of Agenda:

- The committee reviewed the agenda. Charles Hodgkin moved to approve the agenda. Tom Spindle seconded the motion. .

Approval/Amend Minutes:

- Ryan Schwebach moved to approve the minutes as mailed. Randy Autrey seconded the motion. Motion carried.

Financial Report:

- Jim Corbin reported the EBWPC has \$2,660.30 at this time.

Correspondence:

- There was no correspondence.

Chairman's Report:

- Rik Thompson, Chairman reported we are trying to comply with the Open Meetings Act. He will appreciate it if we miss something to please let him know and we will fix it as soon as we can. Rik Thompson has asked Jim Corbin the Executive

Director to step back from some of the functions he has been taken. Jim Corbin will take more of a technical advisory roll and Rik Thompson will be more active in the functions Jim Corbin was performing. Rik Thompson feels the Chairman should be taking more of the complaints than the Executive Director and he also feels he should be getting out representing the EBWPC more. Rik Thompson will also be asking for more active participation in the form of sub-committee. Rik Thompson attend the MRCOG – Water Resource Board meeting. Torrance County is not an official member yet, but he will be attending the meetings every quarter. Rik Thompson did not get a chance to meet with Dr. Steven Wust during the past month, but he will be setting up a meeting in the near future.

Executive Director Report:

- Jim Corbin, Executive Director met with the Santa Fe County Manager and Attorney March 15th. The Santa Fe County Manager apologized to Jim Corbin for the mess they had put the EBWPC through. They indicated to Jim Corbin they would support a continued support effort to the EBWPC. Jim Corbin has a report concerning the update on the water plan. Jim has started a draft work to meet the deliverables for the ISC contract. These include the following:

Plan Update (time lines and funding) Specifically the tasks are as follows:

- 1.1 Review the Estancia Basin Regional Water Plan to determine:
 - i. Where new data and changed conditions require revisions/update
 - ii. Compatibility with the New Mexico State Water Plan
 - iii. Compatibility with the Regional Water Plans of adjacent regions
This is essentially completed with the exception of “iii”. He plans to have copies of Regional Water Plans of adjacent regions for the EBWPC to review by next meeting.
- 1.2 Analyze/develop current Estancia Basin water supply from available data such as USGS, OSE, SWCD and Estancia Basin Water Committee monitoring well data and any other information that may be available.
(Completed)
- 1.3 Inventory water rights, basin declarations, current and projected water use in the OSE categories based on OSE and other available data bases utilizing aerial and satellite photography as available and necessary. **(50% Completed)**
- 1.4 Analyze impact of closed basin on water supply and water use. **(would like to have feed back from the committee members and their neighbors. This would be a subjective opinion.)**
- 1.5 Analyze current and projected water use versus water supply to include comparison with previous Shomaker/Water Plan analysis and projections.
- 1.6 Review census, population and economic development data developed the Estancia Basin Resource Association.
- 1.7 Begin education effort throughout the Basin on the Regional Water Plan update utilizing the SWCD meetings/publications, utility materials, local and regional newspapers, media, schools, and presentations to local

groups and committees about the Plan, execution to date, update effort, and time lines and funding.

2.0 Deliverables include draft reports on:

- a. the status of the Estancia Basin water supply
- b. the inventory of water rights and current water use
- c. projected population and economic development
- d. projected water use
- e. an analysis of the impact of the closed basin on water supply and water use, and an analysis of projected water use against current water supply
- f. identification of possible incompatibilities with State Water Plan and adjacent regions, and possible solutions and feasibility of solutions
- g. a final report on the investigations
- h. appendices of the data

3.0 Draft reports on each task shall be submitted for staff review and comment.

4.0 Final report will be the basis for Phase II tasks resulting in an updated regional water plan for the Estancia Basin

5.0 Draft reports shall be completed by May 30, 2006

6.0 Final Draft Report shall be completed by June 30, 2006

7.0 Additional Performance Measures are:

- a. prompt response to assigned tasks and requests for information and status reports
- b. completion of assigned tasks and submission of deliverables and status reports within scheduled time frames
- c. assigned tasks, deliverables, and status reports completed in a manner and format reflecting a high quality of work and acceptable to the Contract Manager in all respects, and
- d. assigned tasks, deliverables, and status reports prepared and completed in an efficient and cost effective manner.

- Rik Thompson told the EBWPC he would like to have sub-committees for some of this work. His appointments were as follows:

Plan Review: John Jones, Bud Hagerman, Doug Sayre, Dan McGregor

Economic Data Update: Art Swenka, Ryan Schwebach (Ck in 3 weeks)

Education Effort Planning and Public Meeting Planning: Art Swenka, Bud Hagerman (Education Effort – only), Ryan Schwebach, Tom Spindle and Dee Tarr (Ck - Next Meeting or in 3 weeks)

Technical and Drafting: Jim Corbin

Water Banking: Randy Autrey, Tom Spindle, Ryan Schwebach (Ck – next mtg)

Overall Responsibility: Rik Thompson

Each committee should set up there own committee

- Art Swenka asked how the cities and towns get the technical assistance in developing their 40 year water plans since the EBWPC has money to provide the technical assistance. Jim Corbin suggested they write a letter to the Torrance

County Manager requesting the technical assistance. Discussion followed on where the cities and towns within the Basin are with their individual 40 year water plans.

- Art Swenka also reported he needed to meet with Jim Corbin to decide how they were going to get the economic data put together in a usable format. The Estancia Valley Economic Development Association has all of the data that can be used for this report.

Unfinished Business:

Funding:

Doug Sayre, Santa Fe County reported the county needed another invoice from the EBWPC before we can be paid.

Doug Sayre told the EBWPC that if they are planning on requested future funding the EBWPC needs to act now.

Rik Thompson asked Jim Corbin to review the Memorandum of Understanding (MOU) and give the EBWPC an opinion on reworking the MOU.

Monitoring Station – Bernalillo County:

Dan McGregor gave a short report on the progress of installing the monitoring station Bernalillo County plans on place in the southeastern portion of Bernalillo County.

Report – Water Trust Board Funding

Jim Corbin gave a short report on the Monitoring Program.

OSE – Domestic Well Initiative:

Comments are do on April 7th. Jim Corbin thought the EBWPC did not want to comment on this. Discussion followed. The motion was made by Doug Sayre to make comments on this initiative. Bud Hagerman seconded the motion. Bud Hagerman will draft the comment for the EBWPC. If the members of the committee have other comments Bud would appreciate it if they could get them to Jim Corbin and Jim will get the comments to Bud.

Tularosa Basin Hydrologic Study:

Jim Corbin will get the information on this study to Ryan Schwebach.

ACTION ITEMS:

New Business:

Open Meetings Act Resolution:

- The EBWPC reviewed the Open Meeting Act Resolution. The motion was made by Doug Sayre to pass the resolution. Tom Spindle seconded the motion. Motion carried.

Review of Executive Director's Contract:

- The EBWPC will review the Executive Director's contract next meeting. Jim Corbin gave the EBWPC a quick review on his contract. Jim Corbin does not think an Executive Director position works for this Committee because of the money situation. He will draft a proposal for the EBWPC for a Professional Service Contract not to exceed \$10,000.

Charles Hodgins announced to the EBWPC will be his last meeting as a member of the committee. He will be getting married in April and will eventually be moving in the near future.

Additional Reports:

Meetings Attended:

Public Comment:

Next Meeting:

The next meeting of the Estancia Basin Water Planning Committee will be held on Thursday, April 20, 2006 at 9:00 a.m. in the Torrance County Commission Room, Estancia, New Mexico.

Adjourn:

There being no further business to come before the Committee, Ryan Schwebach moved to adjourn. Tom Spindle seconded the motion. Motion carried. The meeting adjourned at 11:35 a.m.

s/ _____
Rik Thompson, Chairman

s/ _____
John L. Jones, Secretary