



ESTANCIA BASIN WATER PLANNING COMMITTEE

Regular Meeting Minutes May 17, 2007

Members Present: **Ryan Schwebach**-*Vice Chairman, East Torrance SWCD* **Randy Autrey**- *Torrance County Ag. Position*
H.L. (Bud) Hagerman-*Santa Fe, Ag. Position* **Gene Winn** – *Torrance County Gov. Position*
Jim Rea – *Edgewood SWCD* **Charles (Chuck) Ring**- *At-Large Position*
Tom Spindle- *SF, Municipal / Developer / Utility Pos.*

Members Absent: **Rik Thompson** – *Chairman TC, Municipal / Developer / Utility Pos* **John Jones** – *Secretary / Treasurer*
J. Brian Greene- *Claunch-Pinto SWCD* **Jimmy Corliss**- *Torrance County Ag Position*
Douglas M. Sayre- *SF County Gov. Position*

Staff Present: **Jim Corbin** – *Committee Technical Advisor* **Cheri Lujan** – *Recorder*

Others/ Guests: **Laura Nesbitt**-*Mountain view Telegraph* **Lacy Daniel** – *EBRA / Landowner*
David Chace- *Sandia National Laboratories* **Art Swenka** – *EBRA*

Call to Order:

Ryan Schwebach, Vice-Chairman, called the regular Estancia Basin Water Planning Committee meeting to order at 9:09 a.m.

Approval of Agenda:

Motion was made by Chuck Ring to approve the agenda as presented. Motion was seconded by Bud Hagerman. Motion carried.

Ryan Schwebach thanked everyone for attending and had the guests introduce themselves. Ryan Schwebach notified the guests that later on in the agenda guests would be able to address the committee.

Unfinished Business Part 1:

Rough Draft of Water Plan Discussion (Jim Corbin):

Jim Corbin attended the Regional Water Planning meeting last week, reported since June 06 he has not seen much progress take place. Deliverables are pretty good just need some clean up work still to be done before it would be ready for committee review but would be ready by June 1st, 2007. Discussion on Interstate Stream Commission when deliverables are due and what format should be used. State Water Planner is still trying to get acquainted with all the regional plans and is open to what the EBWPC wants to do. Public notice of the water plan was discussed. Suggested format would include a 10 minute Executive summary on what is in the existing water plan. Provide a list of things what the EBWPC believe to be short falls and things that need to be discussed. Run first through public entities in the basin to start feedback. This would give June, July, August preparation time for September public input, and have a final Draft by October for a public meeting. Discussion on other ways to get feedback was to have a questionnaire on the web page that could be downloaded, filled out and sent back in was discussed. Discussion on formatting a article that could be run in EBRA's newsletter was also mentioned to let people know who is the EBWPC and give out the web address so the public could go there to get more information. Time frame was

discussed on when to hold public meetings and to have the plan up-dated so committee members could start talking with Legislators. Committee members expressed their options on that the Water Plan needs to be completed as soon as possible and need to move forward. Discussion on June 1st deadlines, Jim Corbin will have the draft report out to all committee members along with a two page summary point sheet for everyone to look at and be able to use July 1st for talking points with legislators. This will be an action item for approval for the June 07 meeting. Motion made by Chuck Ring to move forward with the Water Plan and to have Dan McGregor to be the point of contact to work with Jim Corbin to get the draft water plan and two page bullets points/ summary out by June 1st. Committee members are to get comments into Jim Corbin as soon as possible. Motion was seconded by Tommy Spindle. After discussion, motion carried. Jim Corbin expressed he would be willing once again to help out with the public meetings. Other discussions included putting in an application with the Water Trust Board, and update on collecting all materials should be boxed up and provided by the end of June 07.

Recess of meeting for short break:

Meeting was adjourned for a short break at 10:28 am.

Re-Convene of meeting:

Ryan Schwebach called the meeting back to order at 10:43 am

Approval of 04/19/07 Minutes:

Minutes from the 04/19/07 meeting were reviewed. After discussion it was moved by Jim Rea to approve the minutes as presented. Motion was seconded by Gene Winn. Motion carried.

Approval of 02/15/07 Minutes:

Minutes or recorded tapes from the 2/15/07 still have not been received. E-mail from Brian Greene stated the Dee Tarr is working on this with Jim Corbin. Rough Draft minutes were given out to committee members to look over and to send Cheri Lujan comments back so draft minutes can be approved no later than June 07 meeting.

Financial Report:

Cheri Lujan

Cheri Lujan submitted copies of financial print out showing bills paid and submitted. Ending balance for general fund was reported at \$26,692.73, with one pending payment not given to Torrance County and the ISC fund balance ending at \$13,500.00 as of May 16th, 2007. One new invoice has been submitted from Corbin Consulting, Inc on 5/17/07 for \$373.82 which will come out of the ISC fund. After review and discussion it was moved by Chuck Ring and seconded by Bud Hagerman to approve the financial report and bills paid as presented. Motion carried.

Correspondence:

Letter received by Claunch-Pinto SWCD in reference to comments needed on the monitoring project completed by Envirologic, Inc. (copy of letter was given out for review). Cheri Lujan reported that all three Soil & Water Conservation Districts did receive their letter, Edgewood SWCD has their comments in their minutes which are on the CD that was given to EBWPC, East Torrance SWCD assigned a sub- committee to review the CD, and comments will be in soon for the committee to review.

E-mails correspondence was discussed reference to the per diem payments to committee members. After discussion it was moved by Chuck Ring and seconded by Tommy Spindle to follow Torrance County's regulation per diem policies. Motion carried.

Guests:

Ryan Schwebach acknowledged all guests attending the meeting. Art Swenka reported back to the committee EBRA's activities and guest speakers that were present at their last meeting. Laura Nesbitt from the Mountain view Telegraph noted that everything said today is public information and quotes may be printed. Ryan Schwebach did note that he would like her to follow up with a call to the individuals who she may quote to make sure that the quote is correct. David Chace updated the committee that he has received from Dan McGregor a draft scope of work plan, but has not seen a final. After discussion the committee will have this as an action item at June's meeting to approve a scope of work. Request and acknowledgment of terms for assistance from Sandia

National Laboratories were passed out and signed by some committee members. David Chace will e-mail Cheri Lujan the form so this could be placed on the web page with an explanation on what the program consists of.

Reports:

Chairman's Report (Rik Thompson)

Chairman was unable to attend the meeting but Ryan Schwebach will cover items which Rik Thompson would like to be discussed. Discussion on Rik Thompson is in the process of turning in his resignation. Along with his resignation he would like to recommend a name to fill his position. As of today this is not official and no letter has been received, so nothing can be done until it is official.

Staff Reports:

None given.

Additional Reports/ Meetings Attended:

None

Unfinished Business:

Open Meeting Act Resolution:

Draft Open Meetings Resolution #02-07 was presented for review and approval. After review and discussion it was moved by Chuck Ring and seconded by Tommy Spindle to approval the #02-07 Resolution. Motion carried.

Action Items Update:

Items were reviewed and up-dated by committee members.

Bud Hagerman & Jim Corbin will start to compose a list of funding once all materials are recovered the end of June. John Jones sent an e-mail that presentation will be mailed to Santa Fe County staff and commissioners but he was unable to attend the meeting on May 16th to give the presentation. He will make sure to get the committee onto the next agenda. Suggestions for a work plan for finalization of regional water plan update needs to be sent to Dan McGregor or Jim Corbin as soon as possible. A rough draft will be done by the 1st of June to committee members for an action item for June's meeting. Ryan Schwebach will contact Lucy Mooree again on how much she will charge to facilitate the Public Meetings. Jim Corbin will e-mail Rik Thompson to see where he is at on his contract and will report back on July's 07 meeting. EBWPC records from Claunch-Pinto will be turned over to Jim Corbin the end of June 07, and Torrance County is still looking for the records being stored in the building. Jim Corbin will talk with Dee Tarr to see if she may assist in where the files might be. Scope of work for future monitoring needs will be on the June meeting from sub-committee of Doug, Dan, Chuck, and Bud. Removed completed items from list.

Name of Person	Action Item	Completion Date
Bud Hagerman & Jim Corbin	Compose a list of funding that has come to the Estancia Basin since the Regional Water Plan was accepted	<i>Will begin in July 07</i>
John Jones	Water Education Proposal to Santa Fe County for water education in the Southern Santa Fe County Schools	<i>Completed ready to present</i>
Doug Sayre / John Jones	Getting the EBWPC on the Santa Fe County Commission Agenda next meeting. <i>Was on May 16th agenda/ need to reschedule</i>	
EBWPC	Suggestions for a work plan for Jim Corbin to finish the water plan update	<i>Completed May meeting</i>
Jim Corbin / Dan McGregor	Compile comments from committee members and deliver a rough draft water plan by June 1 st along with a two page bullet, etc. sheet to use as a talking sheet	

EBWPC	Look at Draft Scope of Work for finalization of Regional Water Plan Update along with two page talking sheet	Agenda item for June
Ryan Schwebach	Contact Lucy Mooree again on facilitating the up-coming fall Public Meetings	
Rik Thompson / Jim Corbin	<u>Jim Corbin's Contract</u> Jim Corbin will contact Rik Thompson on status of contract	
Ryan Schwebach/ Brian Greene/ Jim Corbin	EBWPC records/ Court House / Claunch-Pinto SWCD	Will be completed the end of June 07
Ryan Schwebach/ Brian Greene/ Dan McGregor	Open Meeting Act Resolution from February Meeting/ if not found action item for May meeting	Completed May 17,07
Cheri Lujan	Contact John Wecktech reference web page billing and putting the Estancia Basin Monitoring Project summary Documents on the web page	Completed 04/20/07
Cheri Lujan	Send letter out the Claunch-Pinto, East Torrance, Edgewood SWCD's for impute in reference to the Estancia Basin Monitoring Project.	Completed on 04/25/07
Cheri Lujan	Send letter out to members ref: per diem	Completed on 04/19/07
Cheri Lujan	Send e-mail to Jim Corbin to get figures on finishing up the Water Plan	Completed on 04/20/07
Douglas Sayre, Dan McGregor, Chuck Ring, Bud Hagerman	Sub-committee for scope of work for future monitoring needs	June Meeting
Cheri Lujan	Copy of sign in sheet to David Chace	Completed on 04/20/07
Cheri Lujan	Will put link on web page for David Chace once receive forms and brief summary on the small business program	
Bud Hagerman	Contact Bryan Swain on putting on a water fair	
Doug Sayre	Donuts	June Meeting

New Business:

None

Announcements:

None

Next Meeting:

June 21,2007 @ 9:00 a.m.

Adjourn:

With no further business to discuss motion was made by Randy Autrey and seconded by Chuck Ring to adjourn the meeting at 11:33 a.m.

*Respectfully submitted,
Cheri Lujan, Recorder*

Reviewed and approved by:

Ryan Schwebach, Vice-Chairman

John L. Jones, Secretary

Torrance County

Santa Fe County

Bernalillo County

"Coordinated water resource planning for the Estancia Underground Water Basin"